

Bylaws of the Bridal and Event Networking Group (BENG)

Article 1 – Name

The name of the organization shall be Bridal and Event Networking Group and shall be referred to as BENG.

Article 2 – Mission

To promote networking opportunities for vendors to develop professional relationships with other vendors who provide goods and services to **weddings** and events.

Annually we will provide charitable donations to need-based organizations in our community.

Article 3 –Board of Directors

The board of directors is the group of individuals appointed to represent members.

The board's mandate is to establish policies for BENG and **provide** oversight. The board makes all decisions regarding the governance of the organization.

Section 1: Executive Board

The board shall consist of the Executive Board and the Board of Directors.

The executive board is comprised of no less than Chairman, Vice-Chairman, Secretary and Treasurer. Other executive board positions may include parliamentarian and others as decided by the board. The Retiring Chairman will hold the designation of Immediate Past Chair with all voting privileges. The Executive Board will be on a two-year staggering term. At the end of their term they can be re-elected by a majority vote by the Board of Directors.

A. Officers:

- a. Chairman - The chair calls the board meetings, sets the agenda, and follows designated procedures on discussion and voting.
- b. Vice-Chairman - The duties of a vice chairman include assisting the chairman in their duties, presiding over meetings in the absence of the chairman, and over-seeing all special and standing committees of the organization.
- c. Secretary -The secretary takes minutes of meetings, and maintains documentation associated with the board. The secretary assists membership chairman with recordkeeping duties as needed and stores pertinent organizational documents. The secretary shall make certain that the bylaws of the organization are carried out in the absence of a parliamentarian.
- d. Treasurer – The treasurer is responsible for general financial oversight. The treasurer works with the board to budget and keeps sound financial records.

- e. Parliamentarian - The Parliamentarian assists the organization in the drafting and interpretation of bylaws and rules of order, and the planning and conducting of meetings. Their role is also to advise the presiding officer on questions of parliamentary law and matters of procedure.
- f. Immediate Past Chair – This position provides guidance to the newly elected chair as they assume the duties of their elected role.

Section 2: Board of Directors

The Board of Directors shall consist of no more than 15 members including the Executive Board. The Board of Directors are invited by the sitting board, interviewed and voted on to serve a 2-year term which is renewable. Vacancies are handled according to BENG Policy.

Article 4 – Meetings

Section 1: Board of Directors Meetings shall be called by the chairman on an as-needed basis but must be held at least once quarterly.

Section 2: BENG Meetings

BENG Meetings are held monthly. Time of the meetings will be scheduled by the BENG chairman.

Special Meeting opportunities may be offered outside of the regular scheduled monthly meetings with approval by the board.

Article 5 – Committees

Section 1: Standing Committees

Standing Committees shall be those permanent committees that facilitate the annual needs of BENG.

- A. Membership
- B. Public Relations
- C. Hospitality

Standing Committees may be added as the need arises. All committee organization and responsibilities are defined in BENG Policy.

Standing Committees are chaired by a member of the Board of Directors but can consist of members in good standing.

Section 2: Special Committees

Special Committees are temporary committees that meet an immediate, short term need or single purpose of the organization.

Special committees may be chaired by non-board members approved by the board, i.e. Christmas Luncheon Committee, Fundraisers.

Article 6 – Membership

Membership includes:

Access to private social media platforms and private and public membership directories;

Member price for monthly luncheon (see BENG policy for guidelines);

Business to business networking within organization; and

Use of the BENG logo on your social media or website.

Membership Types:

Details of BENG membership are included in the BENG Policy.

Section 1: Individual

Individual membership: A single business vendor/company which provides goods or services to weddings and events under a DBA or Individual LLC or corporation.

Section 2: Corporate

A Corporate Member: vendor/company which is owned by a parent corporation and is representing a subsidiary of that parent corporation who provides goods or services to weddings and events.

Section 3: Honorary Life

Honorary life membership is extended to individuals who have made exceptional contributions to the organization and must be approved by a majority vote of the board.

Section 4: Applicants

Applicants will be considered for membership after submitting an online application and demonstrating they meet the mission statement of BENG. Membership is subject to Board approval.

Fee for membership is **assessed** annually and set by a majority vote of the board.

Membership is good for one year from date of payment.

Section 5: Member in Good Standing

A member in good standing shall be defined as a member whose membership fees are **current**.

Article 7: Voting

A quorum is defined as 51% of the Board of Directors. In the absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date. Virtual attendance is accepted to facilitate a quorum for time sensitive business.

Article 8: Parliamentary Order

Robert's Rules of Order shall govern the organization.

Article 9: Bylaw Revisions

Bylaws may be revised or amended at any **general** meeting and shall require a two-thirds vote of the **Membership present**, provided the proposal amendments have been posted 30 days prior to the meeting for the membership at large to view.

Article 10: Dissolution

Upon the dissolution of the BENG, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)3 of the Internal Revenue code, or the corresponding section of any future federal tax code, for a public purpose.